DEER TRAIL II

ARCHITECTURAL CONTROL COMMITTEE (ACC)

PROPERTY IMPROVEMENT APPLICATION

Planning a change? Give us the basics below and attach a simple sketch, survey, photo, or product sample.

OWNER NAME _____	**PHONE / EMAIL** _____
PROPERTY ADDRESS _____	**LOT / SECTION (if known)** _____
CONTRACTOR (if applicable) _____	**CONTRACTOR PHONE** _____

WHAT ARE YOU PLANNING?

☐ Fence ☐ Driveway / Culvert ☐ Shed / Outbuilding ☐ Pool / Spa ☐ Patio / Deck ☐ Exterior Change ☐ Other: _____

ESTIMATED START DATE _____	**ESTIMATED COMPLETION DATE** _____
BRIEF DESCRIPTION (location, size, height, color/materials, etc.) _____ _____	

ATTACH THE FOLLOWING TO HELP US REVIEW IT

☐ Simple site sketch / survey showing location ☐ Photo, drawing, brochure, or material/color sample ☐ Any required county/city permit or approval information

PERMITS & COUNTY REQUIREMENTS

ACC approval does not replace permits, inspections, or approvals required by Montgomery County or another governmental authority. **Driveways/culverts connecting to a county-maintained road must be coordinated with Montgomery County Precinct 4 for required culvert verification/inspection and sizing before work begins.** Other projects may also require county development, floodplain, septic, or other permits. The owner is responsible for confirming and obtaining all applicable approvals.

OWNER ACKNOWLEDGMENT

I understand that work should not begin until written ACC approval is received; approval is based on the information submitted; material changes should be resubmitted; and I remain responsible for compliance with governing documents, easements, setbacks, utilities, and all applicable laws and permits.

OWNER SIGNATURE _____	**DATE** _____	**BEST CONTACT** _____

WHERE TO SEND YOUR APPLICATION

1 **Homeowner Portal**
(link on www.deertrail2.com)

2 **Email Community Manager at:**
jdericson@imcmanagement.net

3 **Mail:**
Deer Trail Two
2901 W. Davis Suite C
Conroe, TX 77304

ACC USE ONLY

Date Received: _____	☐ Approved	☐ Denied	☐ More Info Needed